

STATE OF OHIO
BOARD OF CAREER COLLEGES AND SCHOOLS
 35 EAST GAY STREET, SUITE 403
 COLUMBUS, OHIO 43215-3138
 (614) 466-2752

300 Hour Rule - Academic Term Notification

Name of School Cosmetic Therapy Training Center

Ohio Administrative Code 3332-1-10 requires that any program that exceeds 300 clock hours must be broken into academic terms for the purpose of collecting tuition and issuing refunds. Schools may only collect tuition and financially obligate students for individual academic terms.

You have requested approval for the following program that is more than 300 clock hours in length:

Name of Program: <u>Cosmetic Therapy</u>	
Number of Clock Hours in Program: <u>645</u>	Number of Required Academic Terms: <u>3</u>

The program must be broken into academic terms for the purpose of collecting tuition and fees and issuing refunds. Please provide a clock hour and course breakdown of how the program will be broken into academic terms. (Attach separate sheet of paper if necessary)

Infection Control & OSHA Essentials	10 Hours	Term#1
Theory of Clinical Practice	365 Hours	Term # 1 (45hrs), Term # 2 (145hrs), Term # 3 (145hrs)
Professional Ethics	40 Hours	Term#1
Dermatological Pathology	30 Hours	Term # 1
Dermatology For Electrology/Cosmetic Therapy	50 Hours	Term # 3
Electricity & Equipment	35 Hours	Term # 1
Cosmetic Therapy Massage	65 Hours	Term # 1
LASER HAIR REMOVAL / DIDACTIC	20 Hours	Term # 2
LASER HAIR REMOVAL / CLINICAL	30 Hours	Term # 3

DATE OF REVIEW:

REVIEWER COMMENTS: