

**COSMETIC THERAPY TRAINING CENTER
1918 BETHEL RD.
COLUMBUS, OH 43220
(614) 457-2937**

TUITION FINANCIAL AGREEMENT

This financial agreement entered into this _____ day of _____, 20____ between
_____ student and Cosmetic Therapy Training Center.

1. The Center requires first payment of \$6,165.00 (application fee, first term payment, starter kit) be submitted on the first of the scheduled classes. **This must be paid no later than the first day of class.**

DATE DUE: _____ FIRST DAY OF SCHEDULED CLASS: _____

2. The balance of the tuition will be due on a term basis, on the first day of each term. Those dates being:

2nd Quarter: \$5,290.00 3rd Quarter: \$5,290.00

3. Each payment is due on the first (1st) day of each term start. If this payment is still unpaid by the tenth (10th) day of the same month, a thirty five (\$35.00) late fee will be incurred and an additional fifteen (15%) finance charge for each week the payment is late.
4. If the payment is not made within ten (10) days of the original due date, the student will not be permitted to attend class until full payment is made. The student will then be fully responsible for the make-up of any missed assignments or class hours according to the school policies.
5. All tuition and fees must be paid in full ten (10) days prior to graduation.

6. **REFUND POLICY:**

- a. An enrollment agreement may be cancelled within five (5) calendar days after the date of signing, provided the school is notified of the cancellation in writing. The school shall promptly refund all tuition and fees paid pursuant to the enrollment agreement. Such refund shall be made no later than thirty (30) days after cancellation. Pursuant to Ohio Administrative Rule 3332-1-10.
- b. If the student terminates training after attending class, but within the first two (2) weeks, (ten percent (10%) of the program), the school will retain twenty-five percent (25%) of the program price, plus \$100.00 and the \$800.00 student kit if the equipment has been used.
- c. If the student terminates training after two (2) weeks (twenty percent (20%) of the program), the school will retain fifty percent (50%) of the program price, plus \$100.00 and the \$800.00 student kit if the equipment has been used.
- d. If the student terminates training after six (6) weeks (thirty percent (30%) of the program, but before eight (8) weeks of the scheduled program, the school will retain seventy-five percent (75%) of the program price plus \$100.00 and the \$800.00 student kit if the equipment has been used..
- e. If the student terminates training for any reason after eight (8) weeks of the scheduled program, there will be no refunds. If the student is on a tuition payment plan and withdraws from the program after eight (8) weeks, he/she will be held accountable for the full balance owed and will be expected to pay the balance in full within ten (10) days of termination. **The equipment and lab fee is only refundable if the student has never used the lab or the equipment has not been opened or used.**
7. In the event of any litigation is needed to enforce this agreement, the student will reimburse the school for any and all fees incurred to collect the amount due, including reasonable Attorney Fees and any and all court costs.

I have read and agree to all terms set forth in this agreement.

Date Signed: _____

Student Signature

Official Center Signature
Agreement Acceptance

Witness: _____